Registered charity 1098156

**Museums Unleashed**:

using traditional and social media to communicate collections

**AGM & Conference 2015**

**21 & 22 May 2015**

M Shed, Bristol Museums, Galleries & Archives, Bristol

**BOOKING FORM**

CONFERENCE COSTS:

*Two day cost: NatSCA members:  £100 (non-member £120); early bird booking £85 (non-member £105)*

***One day cost: NatSCA members:  £60 (non-member £70); early bird booking £50 (non-member £60)***

\* Please note that two member rate places are permitted at each workshop for institutional members.

\*\* For just £20 you can become a NatSCA member and enjoy member rate places at our conferences and workshops as well as receiving our annual journal. Contact membership@natsca.org for information, or join online at <http://natsca.org/membership>

**DELEGATE DETAILS:**

|  |  |
| --- | --- |
| **Name(s):** |  |
| **Organisation:** |  |
| **Address:** |  |
| **E-mail:** |  |
| **Tel:** |  |
| **attending** | **Thurs only Fri only Both days**  |
| **dietary** | **Vegetarian Vegan Gluten-free** |

If using this form for multiple delegates, please attach additional details for each delegate

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|   | Both days | Thursday only | Friday only | Total |
| Ticket price | No of delegates | Ticket price | No of delegates | Ticket price | No of delegates |   |
| **EARLYBIRD Booked before 21st March 2015** |
| EARLYBIRD Member\*  | **£85** |  | **£50** |  | **£50** |  |   |
| EARLYBIRD Non-member\*\*  | **£105** |  | **£60** |  | **£60** |  |   |
| **Booked on or after 21st March 2015** |
| Member\*  | **£100** |  | **£60** |  | **£60** |  |   |
| Non-member\*\* | **£120** |  | **£70** |  | **£70** |  |   |
|  |  |  |  |  |  | **Subtotal** |   |
|  |  |  |  |  |  |  |   |
| Conference Meal (Thursday night)  | Price | No of attendees | Total |
| NB please make it clear if you wish to be invoiced separately for the meal | **£23.50** |   |   |
|  |  |  |  |  | **Total including conference and meal** |   |

Please complete the payment section of the form as FULLY and ACCURATELY as possible

Please answer ‘yes’ where appropriate.

|  |  |
| --- | --- |
| Delegate Names: |  |

Who will be paying for this course?

|  |  |
| --- | --- |
| Myself  |  |
| My institution  |  |
| Don’t know yet |  |

|  |
| --- |
| I will be paying |
| I have enclosed a cheque with this form |  |
| I have already sent payment by bank transfer |  |
| Please send an invoice for the amount above |  |
| Please issue a receipt |  |

|  |
| --- |
| Institutional Payment |
| My institution will pay by cheque or bank transfer |  |
| Please send an invoice for the amount above |  |
| Please issue a receipt |  |
|  |
| \*Name of institution paying |  |
| \*Invoice made out to |  |
| \*Invoice sent by post or email to |  |

\*e.g. for myself at RAMM I would complete as:

Exeter City Council

Exeter City Council, Civic Centre, Paris Street, Exeter, Devon, EX1 1JN

Holly.Morgenroth@exeter.gov.uk

Online Payment

You can pay for this event online through Eventbrite by following this link:

<https://www.eventbrite.co.uk/e/museums-unleashed-using-traditional-and-social-media-to-communicate-collections-tickets-15494541591>

Cheques

Please make cheques payable to the ‘Natural Sciences Collections Association’

##### BACS payments

##### Please quote the invoice number with all transfers. If an invoice is yet to be issued the delegate’s name must be quoted.

Bank – HSBC

Branch – Hereford High Town Branch, 35, High Town, Hereford, HR1 2AQ

Sort Code – 40-24-11

Account no. – 91645722

Account name – Natural Sciences Collections Association

Please complete this booking form and send to Holly Morgenroth address below by 30 April 2015.

Please keep a copy of your form for reference.

**Please send booking forms and payments to:**

**Holly Morgenroth:** 3 Abbey Road, Exeter, Devon, EX4 7BG. treasurer@natsca.org